

## Admission and Enrolment Process Master's Programmes

### ADMISSION REQUIREMENTS

## To enroll in an IED Master's programme, candidates must meet the following requirements:

#### — Academic Qualification

- Hold a bachelor's degree, licentiate or equivalent qualification (issued by public or private higher ed-ucation institutions).
- For Official Master's programmes, an official degree is mandatory.
- Recently graduated students may be admitted provided they obtain their diploma at least one month before the programme ends.

#### — Language Proficiency

- Demonstrate an adequate level of proficiency in the language of instruction for the programme:
- For programmes in Spanish: Level B2.
- For programmes in English: Intermediate level (TOEFL ITP 550, IELTS 6.0, Cambridge FCE).

#### — Compliance with Admission and Enrolment Procedures

• Complete all steps of the admission process.

#### **Personalised Guidance**

Candidates meeting the requirements may submit their documents to begin the admission process. Additionally, they have the option to request an interview with an academic advisor, who will assist them in identifying the most suitable programmes based on their needs, circumstances, and interests.

### ADMISSION AND ENROLMENT PROCESS

The candidates must follow a three steps admission process:

- 1. Admission Interview
- 2. Online Admission Process
- 3. Enrolment

#### **Recommended Deadlines**

Although enrolment remain open until the start of the programmes, places are limited. It is advisable to complete the enrolment process as early as possible to secure a place, international students are especially advised to apply in advance for their study visa.

#### **1. Admission Interview**

The interview aims to:

- Understand the candidate's motivation for pursuing the chosen programme.
- Assess general cultural knowledge, attitude, expectations and knowledge in the relevant field of interest.
- Be conducted either in-person at the IED centre or online.

#### 2. Online Admission Process

Following the interview, if the candidate decides to proceed, they will receive login credentials to access the IED's online admission platform.

#### - Required Documents

- ID (for Spanish students) or Passport (for international students).
- University degree (Bachelor's, Licentiate, or equivalent).
- A cover letter written in the language of the Master's programme.
- CV in the language of the Master's programme, including details on language proficiency and IT skills.



#### — Language Certificate

- For English programmes: Intermediate level (TOEFL ITP 550, IELTS 6.0, Cambridge FCE).
- For Spanish programmes: Level B2.
- If no certificate is available, language proficiency will be assessed during an in-person or online interview.

# — Portfolio (only for creative Master's programmes)

- Digital format (maximum 8 MB).
- May include sketches, illustrations, images, videos, projects, research, etc., showcasing the candidate's creative potential and expertise in the relevant field of study.

#### **3. Enrolment**

To complete enrolment and secure a place, the candidate must:

- Finalise the enrolment contract.
- Make payment of at least the amount of the Enrolment Fee.

#### **Visa Procedures for International Students** Non-European Students

Candidates residing outside the European Union must apply for a visa at the Spanish Embassy or Consulate in their country of residence. The general requirements include:

- Valid Passport: The expiration date must exceed six months from the visa application date.
- Enrolment Certificate: Provided by IED after completing the admission and enrolment process.
- Proof of Financial Means: Documentation demonstrating sufficient resources to cover expenses during the stay in Spain (bank documents may be required in some countries).
- **Private Health Insurance:** Necessary coverage during the stay in Spain.
- Additional Documentation: Any other documents requested by the Spanish Embassy or Consulate.

#### — IED Recommendations

- Multiple-Entry Visa: Whenever possible, apply for a Schengen multiple-entry visa.
- Advance Application: Requirements may vary and change frequently. It is essential to contact diplomatic authorities well in advance, as the process may take a month or more.
- **Timely Completion:** Ensure that all procedures are completed on time for the start of classes.

#### **European Students**

Students from European Union member countries do not require a visa to study in Spain. However, European Union Citizen enrolment is required for stays exceeding three months.

#### - Required Enrolment Documents

- Valid Passport or ID.
- Enrolment Certificate: Provided by IED after completing the admission and enrolment process.
- **Health Insurance:** Either the European Health Insurance Card or private health insurance covering the duration of the stay in Spain.

#### **Assistance and Enquiries**

For any questions regarding the admission, enrolment or visa processes, students may contact their **IED Academic Advisor**, who will provide personalised support.